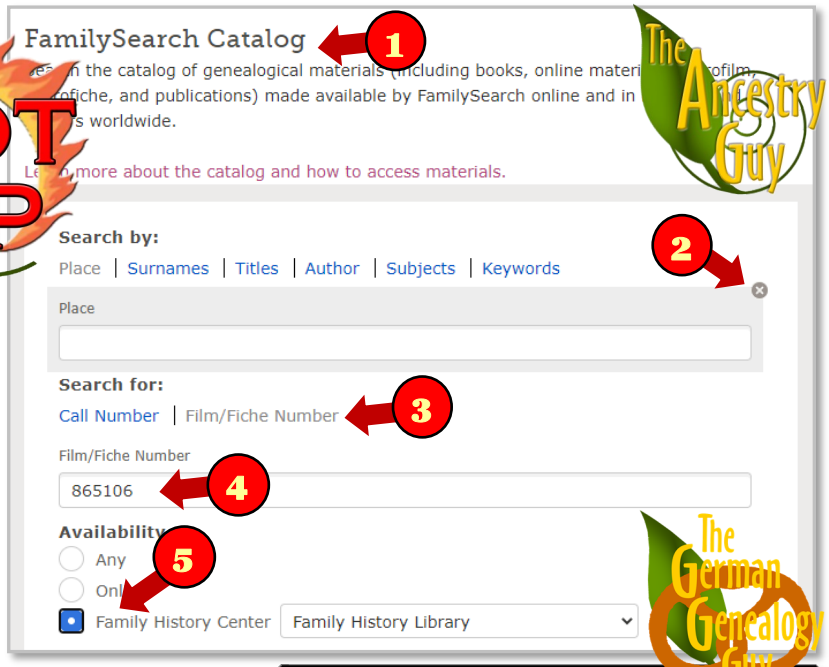
Determine If An Actual Microfilm Is Still Available At A Local FHC

HOT TIP

SPECIAL NOTES:

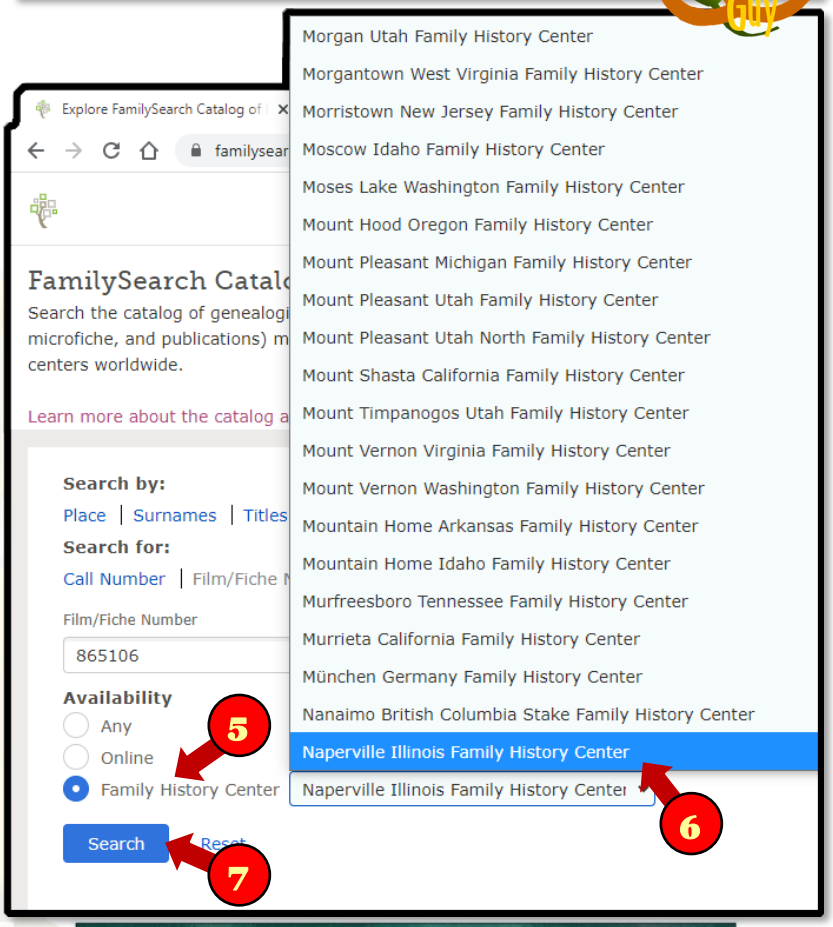
- **All <u>Microfilm Circulation Was Discontinued</u> As Of September 7, 2017**
- **Microfilm Digitization Is Expected To Be Completed By The End of 2021.**
- **Digitized Films May Be Restricted Per The Agreement With The Original Record Owners.**
- **Some <u>FAMILY HISTORY CENTERS (FHC) STILL HAVE AN INVENTORY OF ACTUAL MICROFILMS</u>**
- **<u>Search For BY A "FILM" Number NOT A "DGS" Number.</u> A "Film" Number Is Different From A "DGS" (Digital Genealogical Society) Number**
- **The FAMILY HISTORY LIBRARY (FHL) In Salt Lake City, UT Is Different From Your Local FAMILY HISTORY CENTER (FHC)**



HERE'S HOW TO SEARCH TO SEE IF A FILM IS STILL AVAILABLE AT YOUR FHC

1) Go to the **Catalog** in Family Search
2) Click **Places** to close the Places Search
3) Click **Film/Fiche Number** to open it. Note: Use The "Film" Number And NOT a "DGS' Number
4) Type a number in the form field
5) Choose The Family History Center Button—*Note: The Default Is The Family History Library (FHL) in SLC and needs to be changed*
6) Using the Pop Up Menu Choose The Family History Center (FHC) that you want to see if the film is still available at
7) Click **Search**
8) ✓ If the film **is available** at the FHC you selected in step 6 then the Search Results will yield **a list** possibly with a link(s) if also digitized.

   ⊘ If the film is **NOT available** at the FHC you selected in step 6 then the Search Results will yield the message "**No results found**"



Additional Notes:

If the film is found, it's suggested that you call the FHC to confirm that they do in fact have the film at their FHC.

If you would like to search to see if the film is available at another FHC in the area hit the back on your web browser once and then repeat the search again starting at step 3.

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